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MEMBER TRANSFER BETWEEN BROKERAGES  
OR TO CHANGE PERSONAL INFORMATION

Please use this form if you are moving your license to a new brokerage or if you have personal information to change (change of address, change of name, etc.) **Transfer Fee is \$15.00.**

**1. Personal Information**

National REALTOR® Database System (NRDS) Number: \_\_\_\_\_

Name: \_\_\_\_\_

Home/New Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

Fax: \_\_\_\_\_

Primary E-mail: \_\_\_\_\_

Secondary E-mail: \_\_\_\_\_

The e-mail you want the Association to use:      Primary      Secondary

**2. Company Information**

New Office Name: \_\_\_\_\_

New Office Address: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Office Fax: \_\_\_\_\_

Preferred mailing address:      Home      Office

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### 3. Payment information

Check Number: \_\_\_\_\_ Fee Amount: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Credit Card Number : \_\_\_\_\_

Exp. Date: \_\_\_\_\_ CVV No: \_\_\_\_\_ Billing Zip Code: \_\_\_\_\_